



MINUTES OF THE HOKOWHITU SCHOOL BOARD OF TRUSTEES MEETING

Held at Hokowhitu School on Wednesday 25th March 2015 at 5.30pm.

Present Lin Dixon, Tim Foss (Chair) Alison Arrow, Philip Steer, Erin Wheeler
Daniela Hurinui, Juls Honoré

Apologies Brett Calkin

Gallery Sam Bradnock, Gaylene Thompson

Minutes of Previous Meeting – 18th February 2015

Resolved that the minutes be taken as a true and accurate record of the meeting.

A Arrow/E Wheeler

Matters Arising

Action List

Daniela has yet to hear from Education Services.

Sean from Proarch has measured up for the new classroom – this project has been prioritised over modernisation ones.

Henry's plumbing – still to come back with a price for fixing leaks but has done a temporary fix in the meantime.

Correspondence Attached

Extra correspondence:

- ~ Datacomms has given us a quote to change the phone system. Will also ask for two more quotes perhaps through "Integrate" and "Telephonics."
- ~ Block 1 upgrade – have received a certificate of completion from Proarch
- ~ The Ministry have received our Charter
- ~ A letter has been received from Peter Harrison regarding CRE
- ~ A letter received from the Ombudsman which will be discussed in committee
- ~ MOE – draft home zone
- ~ John Allott draft annual report

Outwards letter to Gabrielle Barnes accepting her resignation.

The variable speed zone should be in place by the end of June. There may also be signs from feeder streets indicating they are entering a variable speed zone.

Principal's Report *Attached*

Sue Lynch has worked part-time this term and will continue next term.

Kirsty Geary has started.

Rebecca Duckworth will be starting at the beginning of term 2.

We are also very lucky to have the services of Rosemary Ross and Philippa Youngs who work as volunteers.

During the holidays post will be redirected to Lin.

ERO Visit.

We have had the verbal report. If we believe something is not correct in the written report then we can provide feedback to the ERO team.

Data:

PAT Maths Data presented to the BOT - including NZCER summary of Strengths / Weaknesses.

There was also a brief discussion on 'testing' within the school and whether this overrides other things.

Enrolment zone

This has been sent to College Street. The process from now on is that once they are happy with it the zone can be 'rubber stamped' by the Ministry and could be underway by Term 3. The sub committee will meet when the zone has been confirmed by the Ministry.

We also need to 'crystal ball' gaze and see how many spaces we save for out of zone students.

Parents will also be reminded via the newsletter to get enrolment forms completed as soon as possible.

Foreign Fee Students and the Enrolment Zone

Under section 4.3 of the education act 1989:

"A foreign student cannot be enrolled if the student's enrolment has the effect that a domestic student cannot be enrolled.

If a foreign fee-paying student lives in the home zone of a school with an enrolment scheme he/she still has no right to be enrolled ahead of out-of-zone domestic students. This effectively means that foreign fee-paying students cannot be enrolled at a school with an enrolment scheme unless the board has provided, out of the fees paid by the students themselves, sufficient classrooms to enable all foreign fee-paying students to be accommodated.

If the Board are prudently managing the roll this should not be a problem.

Moved the Principals report be accepted:

LDixon / T Foss

Community *Attached*

There was general discussion on the Turf application.

Moved That We apply to Pub Charity for a donation of \$35,000 to support the construction of a multisport turf.

P Steer/T Foss

Carried

Personnel

To be discussed in committee.

Staff Report ~ *attached*

The staff are busy with assessment and reports which will culminate in learning conferences at the end of April.

Children are really buying into the 'house concept' – house t-shirts are now available.

Databoards are working well.

Prior to staff meetings staff have been visiting other parts of the school and finding this a valuable tool.

Children have been busy with swimming sports, interschool triathlon, duathlon and visits from the Hurricanes and Turbos.

The theme next term will be "Honour" and we will have ambassadors attending the ANZAC service.

Camp will now be held next term.

Finance Report ~ *attached*

The finances are tracking well.

Discussions have been held regarding the photocopier.

Decided to extend our contract with Fuji and they will provide an extra machine to the school.

T Foss/L Dixon

Carried

Property ~ *attached*

The sunfilter blinds have been fitted.

The sandpit has been topped up.

Extra bark is required for the playgrounds – need to get quotes.

The school bell is on 'auto timer'. The bell system failure has been located and fixed but we will have to bear the cost. The bell volume is not as loud as we would like but it is the best that can be done.

We can no longer have fire drills unless 'Max Tarr' have been notified before hand as the alarms go directly to the fire station.

Policy and Planning

The Anti-discrimination policy is due to be reviewed. Following discussion and amendments it was:

Moved That the policy be ratified with changes accepted.

A Arrow/L Dixon

Carried

General Business

A letter was received from Peter Harrison regarding CRE. The Board will draft a letter of reply back to him.

The staff from Parkland and Russell Street are coming to look at our Modern Learning environments.

Our emergency management plan is being updated.

The Behaviour Management plan will be summarized in a newsletter so parents are aware and perhaps outlined in class trip permission slips.

Moved that the Board go into committee:

T Foss/L Dixon

Moved that Board go out of committee:

T Foss/L Dixon

**Next Meetings: Thursday 30th April,
 Wednesday 27th May**

5.30pm in the staffroom

Signed..... Chairperson Date.....
