



MINUTES OF THE HOKOWHITU SCHOOL BOARD OF TRUSTEES MEETING

Held at Hokowhitu School on Wednesday 26th August 2015 at 5.30pm.

Present Lin Dixon, Tim Foss (Chair), Alison Arrow, Erin Wheeler, Daniela Hurinui, Juls Honoré, Philip Steer

Apologies Brett Calkin

Gallery Sam Bradnock, Gaylene Thompson

Minutes of Previous Meeting – 29th July 2015

Resolved that the minutes be taken as a true and accurate record of the meeting.

T Foss/A Arrow

Matters Arising

Action List

Daniela: Investigated height restriction legislation. At present it seems it is still under review and the Ministry of Education will send out information as it comes to hand. We will maintain the status quo but be vigilant of our practices.

Sam Has sourced a container but we just need to find a space for it.

Juls: Fire alarm covers have been installed and already been useful!

Correspondence *Attached*

Extra correspondence:

- ~ A letter has been received from the Fire Service – the account has been waived.
- ~ The turf project safety plan has been received. We are very mindful of the large numbers of heavy vehicles using the school grounds during this process.
- ~ An e-mail has been received from aPlus regarding purchasing/borrowing of chairs for their rooms. We have nothing to offer them at this stage. aPlus would also like to re-carpet their rooms.
- ~ Police Vetting Service – there is a very long wait for this service which is causing concern with regards to camps etc.

Moved that inwards correspondence be accepted and outwards endorsed L Dixon/T Foss

Principal's Report *Attached*

The roll is 362 with 3 international fee payers.

- ~ We would like to procure the services of Dinah Harvey for next year on 1st February.
The Board approved
- ~ New locks and keys are being changed around the school.
- ~ CRE survey – the providers need to ask the Board whether they could take RE in 2016.
If this is the case a survey will be done early in term 4 and a decision made on the pathway from there.

Data was presented on running record progress of years 1-3 and Target Learners Writing (*attached*)

Community of Learning

This group met again. A group of schools have signed. Following the meeting yesterday Lin thought it would be prudent to wait at this stage to see what happens as the structure still needs to be sorted. We can still remain as part of the discussion group. If it does change that Early Childhood can become part of the 'pipeline' (Early childhood →small group of primary schools→Intermediate) that could be better than including High Schools.

Moved the Principals report be accepted:

L Dixon /A Arrow

Community *Attached*

We could perhaps look at acknowledging the sponsors of our turf (perhaps on a 'rules' notice that could go up on the fence?)

Moved that the Community report be accepted

P Steer/L Dixon

Personnel

To be discussed in committee.

Staff Report ~ *attached*

The trip to Owlcatraz for the Juniors has been cancelled as it was too expensive.

Finance Report ~ *attached*

Moved that the financial report be accepted

T Foss/L Dixon
Carried

Property ~ *attached*

The 'pirate ship' is in need of some maintenance. Juls will ring Tribro Builders to see if they can help.

Health and Safety

Policy and Planning.

Alison presented the ‘Appointments’ policy.

After discussion it was decided to delete point (2) in the purpose and have a 2 year review

Moved That the Appointments policy with discussed amendments be accepted and ratified
A Arrow/T Foss

General Business

The year 3’s would like to have a sleepover on Friday 30th October in TKM. They will have activities in the afternoon, sleep over Friday night and go home on Saturday morning. The Board approved.

Ideas for spending money:

- ~ Pool heating (also utilising a grant)
- ~ Swimming instructors
- ~ Revamping of the admin area.
- ~ Reading Eggs and mathletics – Erin will check the costs.
- ~ Sunsafe and shade areas.

All the above areas to be checked and costed.

‘**Moved that** we purchase 30 i-pad minis’ L Dixon/T Foss
Carried

Moved that the Board go into committee: T Foss/L Dixon
Moved that Board go out of committee: T Foss/L Dixon

Next Meeting: Wednesday 23rd September

Closure: 7.50pm

Signed..... Chairperson Date.....
