



MINUTES OF THE HOKOWHITU SCHOOL BOARD OF TRUSTEES MEETING

Held at Hokowhitu School on Wednesday 17th February 2016 at 5.30pm.

Present Lin Dixon, Tim Foss, Brett Calkin (Chair) Sam Bradnock, Juls Honoré, Philip Steer, Daniela Hurinui

Apologies Alison Arrow

Gallery Helen Griffin, Allister Baken

Lin welcomed everyone and called for an election of Chairperson until the end of the term for this Board of Trustees.

Moved That Brett Calkin be nominated as Chairperson.

T Foss/D Hurinui

Brett accepted the nominated

Carried

Brett then took over the meeting and welcomed everyone.

Minutes of Previous Meeting – 2nd December 2016

Resolved that the minutes be taken as a true and accurate record of the meeting.

B Calkin/L Dixon

Matters Arising

Two typos in the last minutes. 'P Calkin' to be changed to 'B Calkin'.
CRE – there was a 'decrease in neutrality'.

Action List

Lin Attended the Ministry of Education seminar.

Philip Has contacted the company with regard to the shade sails and possible pooling of water.
Not a problem.

Juls Ring our insurance broker regarding indemnity insurance
Sort out production costs and grant

Correspondence *Attached*

Extra correspondence:

We asked for a quote to waterblast the novalight. The supplier suggested we treat the moss rather than waterblast. The quote was accepted.

The Board are happy for the staff to have flu immunisations.

Moved that the correspondence be accepted.

L Dixon/B Calkin'

Principal's Report *Attached*

The carpet in TKT is threadbare. Lin will get a quote to have this replaced and e-mail the Board.

The Pirate ship is finished but needs staining – Sam will look at options for this.

Draft Charter: Basically the charter is the same as last year.

Annual school improvement plan: The target should read 2016.

- targeting students should say meeting expectation no excelling (Maori/Pasifika)
- Enabling environment 'safe both physically and emotionally'.

PD on 24th March

Moved that the school be closed on 24th March for a teacher PD day.

L Dixon/B Calkin

Interviews

Moved That the school be closed at 12.30pm on 12th April to allow learning conferences to be held from 1.00pm – 6.00pm

L Dixon/B Calkin

The swimming lessons run by aPlus are proving very successful

Moved That the Principal's report be accepted

L Dixon/B Calkin

Community *Attached*

The PTA have given \$3000 to subsidise the cost of camp and \$100 each for classes to spend on wet weather games.

- ~ Need to pursue the idea of a swing under the tree house
- ~ Juicies will be sold each Friday
- ~ A disco will be held at the end of the term along with 2 lunches during term.
- ~ Julie Christie is stepping down as Chair. The next meeting (22nd March) is an AGM during which a new Chair will be appointed.

The canopy over TKT could take a while as the consent process is slow.

Brett will talk to the council about the intersection of Churchill/College and Albert Streets –can be very tight and potentially dangerous.

Brett will also talk to Laurie Howell about the plants for the planter.

School Frontage

Daniela will get a price from Outerlife to draw up a plan

Moved that the Community report be accepted

P Steer/B Calkin

Personnel

To be discussed 'in committee'.

Staff Report ~ *attached*

Reading Eggs and Mathletics are going well.

B Calkin/S Bradnock

Health and Safety

Sam and Tim will attend a Health and Safety meeting..

Finance Report ~ *attached*

Revenue is up.

Juls will follow up to ensure aPlus rental is up to date.

The change to ASB has been good.

Moved That the Finance report be accepted

T Foss/B Calkin

Property ~ *attached*

The water damaged ceilings do not fall under our 'cover' we will pay account.

Toilet Upgrade: asked Proarch to get this underway

Health and Safety

Recently a child ran into a pole and was mildly concussed. After discussion it was decided that we could possibly tape poles with fluro? Sam to look at this.

Lin is very concerned with safety outside the school and in particular parents parking on yellow lines. Also with general child safety to and from school following the recent abduction of a child from another school.

The chain will remain up while the building work is completed.

Policy and Planning.

General Business

Moved that the Board go into committee to discuss personnel

B Calkin/D Hurinui

Moved that Board go out of committee:

B Calkin/D Hurinui

Next Meetings:

Wednesday 16th March, 13th April 2016

Closure: 7.05pm

Signed..... Chairperson

Date.....
